

MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, 5 High St, Marlborough SN8 1AA
Date: 19 May 2015
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Adam Brown (Democratic Services Officer), Tel: 01225 718038 or (e-mail) adam.brown@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jemima Milton (Chairman), Cllr Stewart Dobson (Vice Chairman) and Cllr James Sheppard

Wiltshire Council Officers

Andrew Jack, Marlborough Community Area Manager
Adam Brown, Democratic Services Officer
Jan Bowra, Community Youth Officer

Town and Parish Councils

Marlborough Town Council – Marian Hannaford Dobson
Aldbourn Parish Council – Alan Phizacklea
Berwick Bassett & Winterbourne Monkton Parish Council – Tony Iles
Froxfield Parish Council – Claire Costello
Mildenhall Parish Council – Rob Bailey, Brian Devonshire
Ramsbury & Axford Parish Council – Sheila Glass

Partners

Wiltshire Police – Inspector Matthew Armstrong
Healthwatch Wiltshire – Dave Lefever
Marlborough Area Development Trust – Martin Cook, Geoff Bricknell
Transition Marlborough – Richard Pitts
Marlborough Community Operations Board – Shirley Pryor
Local Youth Network – Peta O'Brien

Total in attendance: 29

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
29	<p><u>Election of Chairman</u></p> <p>Adam Brown, Democratic Services Officer, sought nominations and it was;</p> <p>Resolved</p> <p>To elect Cllr Jemima Milton as Chairman of Marlborough Area Board for the 2015/16 municipal year</p>
30	<p><u>Election of a Vice-Chairman</u></p> <p>The Chairman sought nominations and it was;</p> <p>Resolved</p> <p>To elect Cllr Stuart Dobson as Vice-Chairman of Marlborough Area Board for the 2015/16 municipal year</p> <p>The Chairman then welcomed everyone to the meeting and invited the Councillors and Officers present to introduce themselves and invited members of the public to do the same.</p>
31	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> • Cllr Nick Fogg • James Cawley • Timothy George – Ogbourne St George Parish Council • Nic Coome – Chilton Foliat Parish Council • Justin Cooke – Marlborough Town Council • Brian Rayment – Kennet Valley Hall
32	<p><u>Minutes</u></p> <p>Resolved</p> <p>To approve and sign the minutes of the meeting on 24 March 2015 as a true and correct record</p>
33	<p><u>Declarations of Interest</u></p> <p>Cllr Stuart Dobson declared a non-pecuniary interest in items 13(2) and 13(3): Community Area Grants for Manton in Bloom and Marlborough in Bloom. Cllr Dobson's wife was a member of the committee. For these grants Cllr Dobson</p>

	<p>did not take part in proceedings.</p>
<p>34</p>	<p><u>Appointment to Outside Bodies and Working Groups</u></p> <p>The Area Board made appointments to outside bodies as follows:</p> <ul style="list-style-type: none"> i) Avebury Solstice Operational Planning Meeting - Councillor Jemima Milton ii) Avebury World Heritage Site Steering Committee - Councillor Jemima Milton iii) Marlborough Local Youth Network (LYN) - Councillor James Sheppard <p>The Area Board made appointments to working groups as follows:</p> <p>Community Area Transport Group (CATG):</p> <p>Cllr James Sheppard (Chairman) Cllr Stewart Dobson Cllr Nick Fogg Cllr Jemima Milton</p> <p>Shadow Community Operations Board (COB):</p> <p>Councillor Nick Fogg Councillor Stuart Dobson (substitute)</p> <p>Marlborough Local Youth Network Management Group (LYN):</p> <p>Councillor James Sheppard</p> <p>Resolved:</p> <p>To appoint Outside bodies and working group representatives for the forthcoming year as stated above.</p>
<p>35</p>	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> a) School Organisation Plan <p>Information was referred to in the agenda pack.</p> <ul style="list-style-type: none"> b) Older People's Workshop 4th June <p>The workshop would look at what is available for older people in the community area and how further help can be provided. Organisations that support older people and those with an interest were urged to attend. Grant money was noted as being available to help such organisations, and it was</p>

	<p>explained to be important to allocate this effectively.</p> <p>c) Magna Carta Celebrations 15th June</p> <p>This would be part of the Legacy 2015 celebrations and the 800th anniversary of the Magna Carta. There would be a procession through the streets of Salisbury on Monday 15 June. Each of the 18 community areas would be taking part with their own uniquely decorated “Baron” figure in the procession.</p> <p>6th Formers at St John’s School were currently decorating Marlborough’s Baron. The Phoenix Special Educational Needs After-School club and adults with learning disabilities from the Network day centre were creating a large banner to carry at the event.</p> <p>The finale of the celebration would be a giant pyrotechnic tableau.</p> <p>Resolved</p> <p>To note the efforts of those at St John’s School and the Phoenix Club for their help in preparations and to express thanks from the Area Board</p> <p>d) Marlborough Medical Practice – Patient Participation Forum</p> <p>It was announced that a Patient Participation Group had been set up to help liaise and consult with patients.</p> <p>Resolved</p> <p>To write to Marlborough Medical Practice to inform them that the Area Board is glad that this has now been set up and to invite them to the Area Board to explain its function</p>
36	<p><u>Partner Updates</u></p> <p>a) Wiltshire Police</p> <p>An update was included in the agenda pack.</p> <p>There had been a series of break-ins to non-domestic property. Trowbridge police had turned up a collection of over 30 stolen power tools. There was difficulty in returning these to their owners as they had not recorded the serial numbers and therefore they could not be matched. Those present were urged to record serial numbers so that items like this could be returned in the future.</p>

A series of drop-in sessions were being started to invite the public to talk to the police and town councillors. These would be used to determine how they could assist more in the community.

CCTV in Marlborough town had been a success and was described as being of benefit to the Marlborough community. The scheme would deter crime if it was advertised correctly.

It was asked who the responsible officer was for Ramsbury and Axford. This was clarified as being PC Nick Spargo. Inspector Matt Armstrong stated that he would make sure contact was made between the Parish Council and the officer.

Resolved

For the Area Board to send a letter of congratulations to Dave Tippetts for his recent promotion to the rank of Sergeant

b) Wiltshire Fire and Rescue

An update was included in the agenda pack.

c) Wiltshire Clinical Commissioning Group (CCG)

An update was included in the agenda pack.

d) Healthwatch Wiltshire

An update was included in the agenda pack.

Focus was still on dementia. There had been 120 experiences shared at workshops held so far. There were more workshops planned to be held in the future.

Contacts were available in the written update. People were urged to get in contact as they were always willing to hear from people about issues of important and possible improvements.

Healthwatch Wiltshire was managing Wiltshire Council's new Health Portal service. This covered a range of aspects of health and social care and was being built on all the time.

e) MADT (Marlborough Area Development Trust)

A written update was circulated at the meeting.

The new WiFi extension project was the principle focus for the coming year. The first batch of access points was ready for deployment. Custom firmware

was ready to provide content filtering.

WiFi Champions were looking to be recruited in outlying villages to join the team and provide support in the outlying areas.

Parish Councils were urged to consider how they can get involved to help spread this scheme out.

f) Transition Marlborough

A permaculture course was running which would end in autumn.

Work on trains and transport was ongoing.

It was announced that they wished to show a short video based on the money received for equipment at the next Area Board meeting.

g) Marlborough Community Operations Board (COB)

A written update was circulated.

The COB and Area Board members met with Wiltshire Council on 28 April 2015. It was confirmed by Cllr John Thomson and Laurie Bell that there were currently no funds remaining that could be allocated to Marlborough for a campus. It was encourage however, that ideas be developed for creating a Hub in Marlborough to delivered services needed. Primary areas were noted as being social services and community/youth.

Information would be provided to the COB detailing assets that Wiltshire Council own in the Marlborough area, and whether these could be sold or leased to support their plans or whether they could be refurbished for use as a community hub.

A feasibility study would be looked into and, subject to the outcome of the study, a business case would be created for the next phase of campus or hub delivery.

It was noted that efforts to create a Hub for Marlborough should be continued.

h) Town/Parish Councils

Marlborough Town Council –
Cllr Margaret Rose had been elected as Town Mayor. Cllr Noel Barrett-Morton had been elected as deputy Town Mayor.

The six camera CCTV system was now almost complete in Marlborough.

	<p>Marlborough Police were holding drop-in sessions from the 20 May 2015 at the Town Hall.</p>
<p>37</p>	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>Jan Bowra, Community Youth Officer (CYO) for Marlborough community area, was in attendance to provide an update on Local Youth Network (LYN) activities and present youth grant recommendations.</p> <p>One recommendation had been received from the LYN for a Community Youth Grant.</p> <p>Clarification had been requested by the LYN Management group on the application from Aldbourne Youth Council regarding activities and inclusiveness within their application.</p> <p>Peta O'Brien was introduced as the Chair of the LYN Management Committee.</p> <p>Resolved</p> <p>1. To defer the application from Aldbourne Youth Council for £5000 Community Youth Grant funding until after further information is provided to the LYN Management meeting on 16 June 2015</p> <p>Reason – The application required more information before a decision could be recommended.</p>
<p>38</p>	<p><u>"Big Pledge" Make a Difference Campaign</u></p> <p>Andrew Jack, Community Area Manager, was in attendance to introduce the item.</p> <p>The Big Pledge had started in 2014 as a way to encourage people to promote healthier lifestyles and become more involved in their community.</p> <p>12 "pledges" had been created for people to choose from, with the freedom for people to create their own.</p> <ol style="list-style-type: none"> 1. Take the sugar swap challenge and reduce sugar intake for 21 days 2. Be sun aware and protect skin during May to September 3. Eat a rainbow by increasing fruit and vegetable intake to at least five a day for 30 days or more 4. Get active by increasing physical activity for 30 days or more or by taking part in the Big Pledge Activity Challenge 5. Stop smoking for 30 days 6. Be alcohol aware by having at least two or three alcohol free days a week 7. Improve wellbeing by taking time out to do something you enjoy at least three times a week 8. Volunteer at least once a month from May to September

	<p>9. Do charity fundraising for a local cause 10. Do acts of kindness by helping someone in the local neighbourhood during May to September 11. Get community active by encouraging people to do more physical activity 12. Be dementia friendly and become a dementia friend</p> <p>The campaign was centred on health and wellbeing and making a difference in the community. There would be opportunities to become a dementia friend throughout the campaign. Any parish councils or organisations interested in running a session were encouraged to contact Andrew Jack who could provide assistance.</p> <p>Information on the Big Pledge was explained as being available on their website (www.wiltshire.gov.uk/bigpledge) and their Facebook page.</p> <p>It was explained that it would be beneficial to link volunteers after the Big Pledge to continue work. It would be looked into whether this could be done in Marlborough through the community website amongst other means.</p> <p>The event was endorsed by Cllr Milton who had joined in a cycling event last year.</p>
39	<p><u>Priorities for Marlborough Area Board</u></p> <p>The Marlborough Area Board had held an event in 2014 in order to examine facts and figures about the area. From this 37 priorities had been selected for the area which highlighted key activities and elements in the area. These were brought back to the Area Board due to a lack of activity in these areas.</p> <p>The list of JSA priorities was distributed to attendees. People were then asked to consider what organisations could do to help address the listed JSA issues and priorities.</p> <p>It was explained that the priorities were created to help guide community funding so that they it was aligned with addressing the priorities and needs of the community.</p> <p>Ideas gathered from those in attendance included the creation of new recreation places in towns and parishes through grant funding. It was explained that the grant criteria states that money can be granted to parish councils providing that there is 50% match funding from the parish council, and that it isn't funding activities that statutory parish council duties.</p> <p>Other suggestions included working with street-based youth workers, funding for more volunteers, providing free drop-in events, and breakfast for youths who typically miss the meal before school.</p>
40	<p><u>Community Area Transport Group (CATG)</u></p>

	<p>Cllr James Sheppard introduced the CATG report.</p> <p>It was noted that Marlborough CATG had received a new funding allocation for 2015/16 of £13,615. Along with money remaining from the previous financial year Marlborough CATG had a total of £18,295 available.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To note the discussions held at the CATG meeting of 16 April 2015 2. To ratify the funding allocations as recommended by Marlborough CATG: <ol style="list-style-type: none"> a. £2,000 towards new Traffic Regulation Order at Marlborough High Street/St Peter’s Place b. £3,000 contribution towards Baydon Parish Council’s bid to Highways Substantive Scheme for second chicane on Ermine Street
41	<p><u>Community Area Grant Scheme</u></p> <p>The Area Board considered 4 applications for Community Area Grant funding. Andrew Jack, the Community Area Manager, introduced each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p>Cllr Dobson did not participate or vote in the Manton in Bloom and Marlborough in Bloom Community Grant applications.</p> <p>The Area Board was also asked to allocate £750.00 of Revenue funding towards the costs of the “Baron” head and other materials for the Magna Carta 800th Anniversary celebration.</p> <p>It was clarified that the “Baron” would be available for the Marlborough community to keep and display after the event.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. Aldbourn Community Heritage Group was awarded £997 towards new digital equipment to help archive and record local heritage artefacts. <p>Reason – The application met the Community Area Grants Criteria 2014/15</p> 2. To delegate the decision to award Manton in Bloom £750 to the relevant Cabinet Member for approval. <p>Reason – The Area Board was not in quorum.</p>

	<p>3. To delegate the decision to award Marlborough in Bloom £1000 to the relevant Cabinet Member for approval.</p> <p>Reason – The Area Board was not in quorum.</p> <p>4. To defer the application from Friends of Broad Hinton School for £4250 to a later meeting.</p> <p>Reason – Not enough information was available.</p> <p>5. To allocate £750 Revenue funding to the cost of materials for the Magna Carta 800th Anniversary celebration.</p>
42	<p><u>Any Other Questions</u></p> <p>Clarification was sought on the status of resurfacing for Salisbury Road and the Parade. It was explained that it was on the list of projects to be started this financial year. The issue had been brought up at the Overview and Scrutiny Committee, and a task group had been started to deal with Balfour Beatty.</p> <p>Resolved</p> <p>To write a letter to Cllr Philip Whitehead from the Area Board</p> <p>A question was asked on possible resurfacing of a road in Minal. Details were requested to be emailed to Cllr Sheppard so he could pass the issue onto Jim Bailey and Cllr Whitehead.</p> <p>A streetlight at the top of Church Lane was still not working after six months. This issue was explained as being the responsibility of Southern Electric.</p>
43	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
44	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and invited those interested to the Older People’s Event on the 4 June 2015.</p> <p>It was noted that the next meeting of the Marlborough Area Board would be on Tuesday 21st July 2015, 7.00 pm at Marlborough Town Hall, 5 High St, Marlborough SN8 1AA.</p>